

# Terms of Reference



## Enhanced Collaboration with the Water Council Committee Terms of Reference

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Approved by the CASA Board on 24 June 2008

### ***Background:***

At the March 29, 2007 meeting, the CASA board reviewed opportunities for an Enhanced Collaboration between CASA and the Alberta Water Council. After discussing the issue, the board decided to establish a CASA committee to “explore opportunities for collaboration with the Alberta Water Council.”

### ***Goal of the Committee:***

Enhance collaboration between CASA and the Alberta Water Council by:

- Identifying opportunities for leveraging resources, increasing efficiency, avoiding duplicate efforts, and building on each others' successes
- Educating and raising awareness regarding the activities and processes of both the Water Council and CASA
- Demonstrating a commitment to, and help build on, the important linkage between air, land and water at the strategic level

### ***Key Tasks for the Committee:***

1. Develop a description of the existing mechanisms for collaboration, including a list of current activities that potentially overlap (addressing the roles of the CASA board, teams, secretariat, and stakeholders from government, NGOs and industry)
2. Evaluate other collaboration options.
3. Identify gaps in CASA's current collaboration with the Water Council, if any.
4. Prepare draft recommendations for discussion by the CASA board and a parallel report on opportunities for the Alberta Water Council.
5. Address the need for public and stakeholder consultation on the recommendations, if any.
6. Address implementation and monitoring of any recommendations developed.

***Key Deliverables/Timelines:***

The committee will work towards the following milestones:

- June 2008 – Present Terms of Reference
- November 2008 – Report to CASA Board and provide recommendations to the Board, if any
- November 2008 – Provide opportunities report to AWC

***Budget:***

No external funds are required for the work at this time. The CASA secretariat will provide project support.

***Membership:***

Bob Cameron (NGO)

Kerra Chomlak (CASA Secretariat)

Dave Belyea (GOA)

Rejeanne Cool (Industry)

Carolyn Kolebaba (Government)

Gord Edwards (WC Secretariat)